

# **2023 ALTERNATIVE BREAK**

# Host Guide

Alternative Breaks are volunteer trail stewardship projects designed specifically for college student groups and young professionals. Most projects are one-week in length, consist of 8-15 crew members, and involve trail maintenance and building tasks on hiking trails on public lands. Alternative Break students travel to these projects at their own expense and provide their own meals, however the host is asked to provide housing, access to a kitchen or camping kitchen set-up, and full project supervision and oversight throughout the week. Most Alternative Break students have little to no trail-maintenance experience, but their service is meaningful, and they are enthusiastic about learning and taking part in conservation work on America's public lands.

ALTERNATIVE BEAK OVERVIEW:	
Ameri	can Hiking provides:
	Communication and selection of a crew from a pool of interested colleges and universities
	Logistical support and communication throughout the planning and trip process
	Assistance from a volunteer crew leader who will aid with menu planning, food shopping and lodging logistics
Host p	provides:
	Project plan and backup plan
	Technical expertise and supervision of the volunteers
	Lodging/Accommodations for volunteers (cabin, lodge, house, or campsite. Please note indoor accommodations are often preferred)
	Tools & safety equipment/first-aid supplies
	Group cooking supplies including stove, pots, pans, utensils, and fuel (see <u>AHS Volunteer Vacations</u> <u>Group Cooking Gear</u> )
	Follow the COVID specific guidelines for hosting
Volun	teers provide:
	Volunteer labor and eager attitudes!
	Daypack and basic hiking gear / clothes based on climate
	Travel to the project location
	Meal planning and preparation coordination
	Limited hiking and camping gear if indoor accommodations are not provided
<u>TIM</u>	ELINE & NEXT STEPS:
	If you are interested in hosting an Alternative Break crew, please submit an <u>online application</u> . Contact <u>volunteer@americanhiking.org</u> with any questions about the application process.
	Once your application is reviewed and approved, we will advertise your project online, via social media and on our email list.
	If a school group is interested in sending volunteers to your location, we will reach out to connect you with the group leader and confirm final details and availability.
	AHS staff will provide logistical support and communication throughout the entire pre-trip planning process, ensuring that both hosts and volunteers have a safe, fun and productive trip.

# PRE-TRIP PROJECT PLANNING & DESIGN

#### **Task Selection:**

American Hiking is dedicated to protecting foot trails and the public lands that surround them. Therefore, the bulk of your Alternative Break volunteer project should be focused on building or maintaining <u>foot trails</u> on public land. Goals and specific tasks for the week should be determined based on the final size of your volunteer crew. When a project is confirmed, you will receive a roster with the volunteer's skills and experiences detailed for each participant. Consider the crew, their trail experience, their fitness level, and their age in selecting the tasks to complete. Most students are active and up for a challenge, but are not avid hikers and the majority have never done trail work before.

You should establish an itinerary for the week, secure necessary tools and materials, and confirm there is enough scheduled work prior to the crew's arrival. Weather could affect which projects can be accomplished-especially in March. Always have a backup or additional project planned and ready to implement.

# **Project Design:**

Detailed planning and design of the project should occur at least a month prior to the scheduled arrival of the crew. As appropriate and needed, the site should be flagged and the design should be drawn. The project plan should include details such as the exact location and length of the trail to be worked; the estimated number of water bars and what kind to be cleaned, removed, added; the clearing width for vegetation; the installation, removal or repainting of signs involved; whether the project involves the construction of features such as puncheon, boardwalk or small bridges; and so forth.

# **Project Itinerary:**

You should be prepared with a basic itinerary for the project based on the number of individuals in the crew and the tasks you aim to complete. Most trips will have volunteers arriving on Sunday evening. Sunday evening is generally used for setting up camp/settling into accommodations and group orientation and introductions. No trail work will be done on this meeting day. Generally, you should plan to have volunteers work Monday-Friday (with a day off), so 4 days of actual trail work. Saturday will generally be used for cleaning up/breaking down camp and travel. We advise Alternative Break crews to expect to work 6-7 hours on the work days. You will need to discuss the exact hours of work and start/end times with the group's leader and communicate that to the crew. Please also incorporate a couple of hours on Monday morning (or the first work day) to go over tool safety, trail work safety, and to discuss the project in general. Also, factor in time to drive or hike to the project, breaks, and lunch (which will be eaten on the trail).

### **Sustainability:**

American Hiking is committed to building and maintaining sustainable trails. We urge you to abide by the Leave No Trace principles and to use the best techniques possible to make sure the work our volunteers accomplish lasts for years to come.

# **ACCOMMODATIONS**

#### **Accommodations:**

Hosts are asked to provide lodging for volunteers (campsite, cabins, dormitory, etc.). You should secure lodging or campsites and determine what the sleeping accommodations and provisions are well in advance of the project start. For camping trips, volunteers are required to provide their own tent, sleeping bag, pad, and all personal gear if necessary. If you are providing indoor accommodations, please determine the number of available beds/cots, how they are situated, and if volunteers need to provide their own linens. Once a group is secured for a particular week at your location, lodging needs to be reserved and confirmed. Students ask many questions about lodging, so being as detailed as possible about amenities is really helpful. While every group varies in their preference, the majority of groups will prefer to stay in indoor accommodations that have access

to an indoor kitchen/cooking facility and indoor bathrooms. We will still consider your request if it is camping in nature, but providing access to a kitchen and indoor bathrooms is helpful and increases the interest in your project.

#### **Permits/Entrance Fees:**

Any permits required for volunteer service need to be secured well in advance of the volunteers' arrival. Any visitor entrance fees should be waived for the volunteer crew and communicated to the entry gate attendee in advance of the volunteers' arrival.

# **COMMUNICATION WITH AMERICAN HIKING:**

I will be in touch with you should a school express interest in your project to confirm if the dates and accommodations are still available. (If a week that you have previously listed as available is no longer available, please notify me so I can change our listing to reflect the updated availability.) Locations are generally secured in September/October as students start to return to school and plan their winter/spring break. To better ensure follow-through from the student groups, we require a deposit to officially reserve a week at any location. Once this deposit is received, we proceed with making final plans for the trip and collecting registration forms. The final roster and registration information is confirmed as early as possible, but usually in February.

Once a group is secured for a particular week at your location, and the group leader is determined, I will put you in contact with the designated group leader. This person will contact you regarding logistics and project details on behalf of the crew. The students will often request to set up a meeting with AHS & the host so that they can ask questions and meet the host staff in advance of the trip. AHS will coordinate the meeting logistics.

# **ON-SITE**

### **Orientation:**

You should be available at the first meeting or group orientation to welcome the group and introduce yourself and staff if possible. This is especially important since it makes the volunteers feel welcome and that their service is appreciated.

#### **Safety Orientation:**

Prior to the project starting, we require you to thoroughly discuss safety issues, emergency plans, and proper tool use with the volunteers. Discuss any safety concerns of the project or region. Discuss what steps should be taken in case of emergency.

# **Supervision and Training:**

Given the inexperience of the Alternative Break crews, full supervision of the crew while on the project site is required. Please demonstrate proper and safe use of each of the tools the crew will be using and any precautions they should take on the trail.

# **Tools/Safety Equipment:**

We ask that you provide any necessary tools and safety equipment required for project completion. Please demonstrate proper and safe use of each of the tools the crew will be using and any precautions they should take on the trail.

#### **Group Cooking Gear:**

We ask that you provide group cooking gear including stove and fuel, pots, pans, utensils as necessary.

# **DAY-OFF/EVENING ACTIVITIES**

## **Local Activities:**

We strive to provide both satisfying work <u>and</u> play on our Alternative Break trips. To ensure that the crew has a chance to relax and explore the area on the trip, we ask you to give the crew a full-day off of trail work for free-activity. This can mean scheduled time off the work project for the crew to do their own exploring, hike on their own, or relax in camp. If you would like to be involved in the free-day activity a guided hike, tour of the area, ranger talk, boat/canoe trip or other excursion are all suggested activities.

# **Special Event:**

It is not required, but a final dinner/celebration with the crew is always appreciated at the end of a working vacation. This can be discussed with the group leader and announced to the crew during orientation.